

**CITY OF MONROE
CIVIL SERVICE COMMISSION
MINUTES OF WEDNESDAY, DECEMBER 11, 2013**



Minutes of the Civil Service Commission Meeting held on Wednesday, December 11, 2013 at 8:30 a.m. in the First Floor Conference Room at Monroe City Hall.

PRESENT: Commissioners Vititoe and Crutchfield.

OTHERS PRESENT: Tom Ready, Attorney
Peggy Howard, Human Resources Director
Robert Clark, Mayor
Michael Foley, Firefighter Vice President
Thomas Ford, Firefighter President

The meeting was called to order by Commissioner Vititoe at 8:30 a.m.

New Business.

It was moved by Commissioner Crutchfield and supported by Commissioner Vititoe to appoint Commissioner Vititoe, the ranking member of the Commission, as temporary President until a third member is appointed to the Commission.

Ayes: 2 Nays: 0

Motion carried.

Approval of Minutes.

It was moved by Commissioner Crutchfield and supported by President Vititoe to approve the minutes of the Civil Service Meeting held on Wednesday, September 11, 2013.

Ayes: 2 Nays: 0

Motion carried.

Approval of Police Eligibility List.

Commissioner Crutchfield asked if all of the relevant subsections of Section 10 of the Civil Service Manual pertaining to eligibility were followed. Peggy Howard, Human Resources Director stated that they were followed.

It was moved by Commissioner Crutchfield and supported by President Vititoe that the Police Officers Eligibility List be approved as presented.

Ayes: 2 Nays: 0

Motion carried.

Tom Ready, Attorney, reminded the Commission that the position vacated by Commissioner Thompson is a term ending in 2016 and will be appointed by City Council. He also stated that Commissioner Vititoe's term will expire in January 2014 and is appointed by recommendation from the Firefighters Association and confirmed by City Council.

With no other business before the Commission, it was moved by Commissioner Crutchfield and supported by President Vititoe to adjourn the meeting at 8:36 a.m.

Ayes: 2 Nays: 0

Motion carried.

Rosalind Boswell
Civil Service Secretary
December 11, 2013